



United Nations Educational,
Scientific and Cultural Organization

UNESCO contributes to peace and human development in an era of globalization by furthering international cooperation through its programmes in education, sciences, culture and communication. With its 192 Member States and 6 Associate Members, UNESCO has its Headquarters in Paris (France) and operates globally through a network of offices and several institutes.

Post title **Senior Programme Specialist (Education)**
Organisational unit **UNESCO Brasilia Office**

Duty station Brasilia, Brazil
Grade P-5
Post number LA/RP/BRA/ED/0009

RE-ADVERTISEMENT

Closing date **26 November 2007**

Main responsibilities Under the authority of the Director of UNESCO Brasilia Office and the direct supervision of the Deputy Director for Programme at UNESCO Brasilia Office, the incumbent will be responsible for the following duties:

- Co-ordinate and supervise the overall Educational activities in UNESCO Brasilia Office, regarding the Regular and Extra-budgetary Programmes, in consultation with the Government priorities at all levels and modalities of education.
- Lead the elaboration and implementation of the UNESCO National Education Support Strategy (UNESS) for Brazil.
- Assure that UNESCO Brasilia Office's actions in Education are in accordance with the Organization's programme and priorities and are articulated with the activities developed by the Education Sector at Headquarters, by the Regional Office for Education in Latin America and the Caribbean (OREALC), and by UNESCO's Institutes in the field of Education (IBE, UIE, IIPE, UNEVOC, IESALC, UIS, etc.).
- Ensure support and technical assistance to Brazilian formal and non-formal education institutions in the framework of both Regular and Extra-budgetary Programmes.
- Articulate with several funding agencies in the UN System and the international and regional Banks, as well as with the Government, regarding the promotion of educational reforms following UNESCO's priorities.
- Establish close South-South cooperation activities, especially with other Latin American countries and between Brazil and other Portuguese speaking countries, particularly in Africa and in the Pacific.
- In articulation with other UNESCO Brasilia Office programme areas, strengthen the existing UNESCO Chairs in Brazil by promoting inter-university cooperation and maintaining information exchange networks amongst the Brazilian Chairs and those in other countries.
- Represent UNESCO whenever necessary, with regard to the discussion of policy issues on education along with the preparation of the corresponding texts and papers and promoting UNESCO main programmes and orientations.

Profile

- Advanced University degree in Education or direct related field.
- At least 10 years of progressively responsible relevant national/field experience in educational policies and planning along with experience in curriculum development and training of educational personnel. At least 5 years of international experience. Experience in international cooperation in particular in Latin America is required.
- Communicate effectively and persuasively (orally and in writing). Ability to interact at senior level in a multicultural environment. Excellent presentation skills, initiative, discretion and maturity of judgment.
- Good IT skills.
- Excellent knowledge of English and Spanish. Knowledge of Portuguese would be an asset. Knowledge of French is desirable.

Conditions of employment UNESCO's salaries are calculated in US dollars but mainly paid in local currency. They consist of a basic salary and a post adjustment which reflects the cost of living in a particular duty station and exchange rates. For this post, the annual remuneration in local currency will start from around USD 129,700 (or USD 120,500 if without dependants), exempt from income tax. In addition, UNESCO offers an attractive benefits package including 30 days annual vacation, home travel, education grant for dependent children, pension plan and medical insurance. The initial appointment, which is for 2 years, includes a probationary period of 12 months, and is renewable, subject to satisfactory service. Worldwide mobility is required as staff members have to serve in other duty stations according to UNESCO's job rotation policy. UNESCO is a non-smoking Organization.

How to apply When applying for UNESCO vacancies, please only use the on-line recruitment system at www.unesco.org/employment. Candidates without access to Internet may send a paper application by completing the official UNESCO CV form (available at Headquarters, UNESCO Offices, National Commissions in Member States, or any office of a United Nations Resident Representative) in English or French to *Chief, HRM/RCR, UNESCO, 7 place de Fontenoy, 75352 Paris 07 SP, France*, before the closing date, quoting the post number: **LA/RP/BRA/ED/0009**. UNESCO does not charge a fee at any stage of the recruitment process. If you have any questions concerning persons or companies claiming to be recruiting on behalf of UNESCO and requesting the payment of a fee, please contact: Recrutweb@unesco.org.

Women as well as nationals from non- or under-represented Member States are encouraged to apply

Non- or under-represented Member States as of September 2007 (please check at www.unesco.org/employment for the latest situation): Andorra, Angola, Antigua and Barbuda, Armenia, Austria, Azerbaijan, Bahamas, Bahrain, Belize, Bolivia, Botswana, Brunei Darussalam, Cape Verde, Central African Republic, Chad, Chile, China, Colombia, Comoros, Cook Islands, Cyprus, Djibouti, Dominica, Dominican Republic, El Salvador, Equatorial Guinea, Estonia, Fiji, Gabon, Ghana, Grenada, Guatemala, Guinea-Bissau, Guyana, Haiti, Honduras, Hungary, Iceland, Indonesia, Iraq, Jamaica, Kazakhstan, Kiribati, Kuwait, Lesotho, Liberia, Libyan Arab Jamahiriya, Luxembourg, Malaysia, Maldives, Marshall Islands, Micronesia (Federated States of), Monaco, Montenegro, Myanmar, Namibia, Nauru, Niue, Oman, Palau, Paraguay, Qatar, Republic of Korea, Republic of Moldova, Rwanda, Saint Kitts and Nevis, Saint Vincent and the Grenadines, San Marino, Sao Tome and Principe, Saudi Arabia, Slovenia, Solomon Islands, Suriname, Swaziland, Switzerland, Tajikistan, Thailand, Timor-Leste, Tonga, Trinidad and Tobago, Turkey, Turkmenistan, Tuvalu, Ukraine, United Arab Emirates, United States of America, Vanuatu, Venezuela, Viet Nam.