

ASIAN SCHOLARSHIP FOUNDATION

**ASIA Fellows Awards
Application Form**

General instructions: *TYPE or PRINT all answers. Use only one side of the paper.*

I. General Information

1. Name: Prof/ Dr/ Mr./ Miss/ Mrs. _____
Family name Given & Middle names
(Encircle as appropriate; give your name as it appears on your passport)

2. Gender: Male [] Female []

3. Date of birth: _____ Place of birth: _____
month/day/year

4. Country of citizenship: _____

5. Home mailing address:

Home Tel. No.: Fax No: E-mail:
Mobile Phone No.:

Office mailing address:

Office Tel. No.: Fax No: E-mail:

6. Where do you want us to send your mail? [] Home [] Office

II. Research Information

7. What is your area of research? Please check one.

Humanities [] Social Sciences [] Arts and Culture []

Others (please specify) _____

8. How many months will your proposed research project take?

(If awarded, you will be required to conduct research at the host country throughout the proposed grant period. Splitting up grant period is not allowed)

6 months 7 months 8 months 9 months

Starting date: _____ (m/d/y) Ending date: _____ (m/d/y)
(The starting date must be after July 2007)

9. Name of the country where the research project will be conducted: _____

10. Give the complete title of your research project in ten words or less:

11. Give a short description of your research project in fifty words or less:

12. Indicate how well you know the language(s) of your proposed host country:

Language/dialect of the host country: _____

	Excellent	Good	Fair	Poor	No knowledge at all
Reading					
Writing					
Speaking					

13. Indicate your level of proficiency in English:

	Excellent	Good	Fair	Poor	No knowledge at all
Reading					
Writing					
Speaking					

14. Will you need language training while doing your research project in your proposed host country? YES [] NO []

If Yes, please indicate what language you intend to study: _____

III. Professional Information & Academic Background

15. Name and address of your institution/organization (in full): _____

What is your current position in your institution/organization? _____

When did you start working in this position? _____
(month/day/year)

16. List down all the trips abroad that you have taken **within the last five years**, which lasted more than two months starting with the latest. Include any periods that you have lived abroad.

Dates (from – to)	Country Visited	Purpose of Travel (study, research, conference, seminar, tourism, others. Please specify.)

17. List all your academic qualifications starting with the highest. Also include the degree program you are currently enrolled in, if applicable.

Date granted	Degree earned	Area of discipline	Institution where obtained

18. List your **FIVE** most significant accomplishments/honors/awards received, beginning with the latest. A more extensive listing can be provided in your curriculum vitae.

Date granted (from – to)	Title of Honor/Award received	Nature of Award (local, regional, international)	Name of agency/foundation/institution conferring the honor/award

19. List your **FIVE** major publications or significant projects/exhibits within the last five years. Give the title, publication/exhibit date, publisher's/sponsor's name, project venue, etc. A more extensive listing can be provided in your curriculum vitae.

20. Have you recently applied for any other research fellowship/scholarship and are awaiting the result or do you plan to apply for any other research fellowship/scholarship within the next 6 months?

YES [] NO []

If yes, please indicate the name of the research fellowship/scholarship and the length of the award:

IV. Other source (s) of funding for your research project

21. Do you have other sources of funding for your proposed research project?

YES [] NO []

If yes, please give the name and address of your other source (s) of funding, the amount of the grant and the benefits.

V. Placement

22. What will be your host institution where you will conduct your research project? Please give the name and address of the institution in full.

23. Have you gotten in touch with the institution above?

YES [] NO []

24. If YES, have you received a formal letter of invitation from your host institution?

YES [] NO []

If yes, please attach the letter of invitation to your application form.

25. Who is your contact person in this institution? Please give the name, position/title and address.

VI. References

26. List the name, title and address including telephone number, fax number and e-mail address of two of your colleagues who know you professionally and who may be contacted by members of the ASF review committee. These persons must be different from the one whom you have asked to write a formal letter of recommendation for you. One of them should not be working in the same institution as you are.

NAME	TITLE	MAILING ADDRESS	TEL. NO.	FAX NO.	E-MAIL ADDRESS

VII. Curriculum Vitae

Prepare a curriculum vitae of no more than three pages that contains your employment history and a list of your publications, grants, awards, etc. Artists should list major exhibitions. Lawyers and other professionals should describe their major accomplishments. Attach it to your application form.

VIII. Project Statement

Provide a comprehensive description of your research project not to exceed five pages (approximately 3,500 words) in terms that can be understood by scholars from another study area. Type on plain white paper, **using only one side**. Place your name at the top of each page. Number each page accordingly. You may use your native language in making the description but when you do so, you must provide an English translation.

Attach your curriculum vitae (#VII) and project statement (#VIII) to your application form together with your letter of recommendation.

Your research project description should include all of the following information:

1. **Rationale:** Explain how your research project will contribute towards enhancing Asian studies in your country and in helping build a network of Asian scholars in Asia.
2. **Description:** Explain fully and clearly all the research activities that you propose to undertake as part of your research project.

3. Place the project in an academic or professional context by referring to significant work done by others on the same topic; explain the approaches and methods that you will use; include a selected bibliography, as appropriate.
4. **Feasibility:** Explain how you propose to complete your research project within the award period.
5. **Significance:** Explain the importance of your research project to your field and your own professional development as well as in enhancing Asian Studies in your country.
6. **Results/Outputs:** Describe the expected results from your research project in the form of publications, artistic works, audio/video productions, etc. A copy must be submitted to the ASF office in Bangkok at the end of the award period.
7. **Assessment:** Describe the major outputs which shall be the basis for evaluating your research project.
8. **Dissemination:** Describe how your research results/project outputs shall be disseminated in your home country and/or in the Asian region.
9. **Host Institution:** Provide a rationale in your choice of host institution. If more than one institution is proposed, explain the reason for doing so and the length of stay per institution.
10. **Language Training:** Describe your need and plans for language training, as appropriate.

IX. Letter of Recommendation

Ask a senior scholar or colleague who is familiar with your work and able to comment on your professional potential and qualifications to write a letter of recommendation for you. Send him/her a copy of your Project Statement, your curriculum vitae and the enclosed **Instructions for Writer of Letter of Recommendation**. Write your name on the space provided and attach a self-addressed and stamped envelope before sending it to the person whom you have asked to write the letter. The letter of recommendation must be submitted to ASF or its affiliate office in this sealed envelope together with all your other documents.

Applications will not be processed without this letter of recommendation.

I certify that to the best of my knowledge all the information provided in my application are true and correct. I understand that final approval of my application is dependent on my obtaining a research clearance, a visiting scholar status and a visa to my host country.

Signature: _____ Date: _____

Instructions for Writer of Letter of Recommendation

Thank you for agreeing to write this letter of recommendation for:

Name of Applicant: _____

It is an important input in the screening process for an award under the Asian Scholarship Foundation. In the form of a letter, please provide the following information about the applicant:

1. How many years and in what capacity have you known the applicant?
2. Please discuss the applicant's qualifications and merits of the proposed research project (see attached research project statement and curriculum vitae provided by the applicant) by commenting on:
 - 2.1 The applicant's credentials, scholarly or professional potential, record of academic or professional accomplishments and their relevance to the proposed project.
 - 2.2 The significance of the research project to the field of Asian Studies, in general, and to its enhancement in the applicant's home country, in particular.
 - 2.3 The applicant's ability to undertake the research project and to accomplish the objectives of the project.
3. Please include any other information you may want to give in support of the applicant's proposal. Use another sheet of paper if necessary.

Signature: _____ Date: _____
Professional Title: _____
Full name: _____
Institutional Affiliation: _____

NOTE: Please put your letter inside the enclosed self-addressed envelope. Seal and send it back to the applicant.