



United Nations Educational,
Scientific and Cultural Organization

UNESCO contributes to peace and human development in an era of globalization by furthering international cooperation through its programmes in education, sciences, culture and communication. With its 193 Member States and 6 Associate Members, UNESCO has its Headquarters in Paris (France) and operates globally through a network of offices and several institutes.

Post title **Senior Programme Specialist (Basic and Engineering Sciences)**
Organisational unit **UNESCO Regional Bureau for Science & Culture in Europe (BRESCE)**
Duty station Venice, Italy
Grade P-5
Post number EU/RP/ITA/SC/0002
Closing date **9 December 2008**

Main responsibilities Under the overall authority of the Assistant-Director General for Natural Sciences and direct supervision of the Director of UNESCO Office in Venice - UNESCO Regional Bureau for Science and Culture in Europe" (BRESCE) and in close cooperation with the relevant Programme Divisions at Headquarters, the incumbent will lead, coordinate and manage the UNESCO-BRESCE's activities in the field of Natural Sciences in South-East Europe. In particular the incumbent will:

- Manage and coordinate the BRESCE Science Team with a view to elaborating the programmes of BRESCE to be financed under the Regular Programme of UNESCO or under the BRESCE extra-budgetary annual programme; coordinate and supervise activities carried out by the science team and develop, manage and execute approved activities in specific fields of sciences defined within the BRESCE programme.
- Be responsible for the elaboration and implementation of regular and extra-budgetary projects and activities of UNESCO-BRESCE in the field of natural sciences, especially in the basic and engineering sciences, including the coordination of activities in the International Basic Science Programme (IBSP) and in regional and country-level science policy development in the SEE countries.
- Support the integration of science into national development strategies and UN Joint programmes (One UN, UNDAF) and the reform of national science and education systems in SEE countries according to EU and international standards.
- Establish, develop and maintain cooperative links with National Commissions and other relevant institutions in SEE such as Academies of Sciences, major national and international scientific and education institutions as well as both governmental and non-governmental organizations in SEE relevant to the development, implementation of the Natural Sciences programmes and assistance for the countries.
- Lead and supervise the preparation of project proposals for extra-budgetary funding in the field of natural sciences and interdisciplinary platforms in co-operation with the relevant units at Headquarters.
- Represent UNESCO and the Office at international and national events, as may be requested by ADG/SC or the Director of UNESCO-BRESCE.

Profile

- Advanced University degree, preferably at PhD level in one of the basic sciences or engineering.
- 10-15 years of relevant research and managerial experience in implementing national or international cooperative projects in natural sciences.
- At least 5 years of relevant working experience with international organizations.
- Professional experience in Europe would be an advantage. Knowledge of the situation of sciences and education in South-East Europe is essential.
- Proven leadership skills
- Excellent knowledge of English and good knowledge of French.

Conditions of employment UNESCO's salaries are calculated in US dollars. They consist of a basic salary and a post adjustment which reflects the cost of living in a particular duty station and exchange rates. For this post, the annual remuneration will start at the current exchange rate at US\$ 136,600 (US\$ 126,900 if without dependants) exempt from income tax. In addition, UNESCO offers an attractive benefits package including 30 days' annual leave, home leave, an education grant for dependent children, a pension plan and medical insurance. The initial appointment will be for two years, with a probationary period of 12 months, and renewal of the contract is subject to satisfactory service. Worldwide mobility is required as staff members have to serve in other duty stations according to UNESCO's job rotation policy.

How to apply When applying for UNESCO vacancies, please only use the on-line recruitment system at www.unesco.org/employment. Candidates without access to internet may send a paper application by completing the official UNESCO CV form (available at Headquarters, UNESCO Offices, National Commissions in Member States, or any office of a United Nations Resident Representative) in English or French to *Chief, HRM/RCR, UNESCO, 7 place de Fontenoy, 75352 Paris 07 SP, France*, before the closing date, quoting the post number: **EU/RP/ITA/SC/0002**.

UNESCO does not charge a fee at any stage of the recruitment process. If you have any question concerning persons or companies claiming to be recruiting on behalf of UNESCO and requesting payment of a fee, please contact: Recrutweb@unesco.org.

UNESCO is committed to gender equality in its programming and to gender parity within the Secretariat. Therefore, women candidates are strongly encouraged to apply, as well as nationals from non- and under-represented Member States.

Non- or under-represented Member States as of September 2008 (please check at www.unesco.org/employment for the latest situation): Andorra, Angola, Antigua and Barbuda, Armenia, Austria, Azerbaijan, Bahamas, Bahrain, Belize, Bolivia, Botswana, Brunei Darussalam, Cape Verde, Central African Republic, Chad, Chile, China, Comoros, Cook Islands, Djibouti, Dominica, Dominican Republic, El Salvador, Equatorial Guinea, Estonia, Fiji, Gabon, Ghana, Grenada, Guatemala, Guinea-Bissau, Guyana, Haiti, Honduras, Hungary, Iceland, Indonesia, Iraq, Jamaica, Kazakhstan, Kiribati, Kuwait, Lesotho, Liberia, Libyan Arab Jamahiriya, Luxembourg, Malaysia, Maldives, Marshall Islands, Micronesia (Federated States of), Monaco, Montenegro, Myanmar, Namibia, Nauru, Niue, Norway, Oman, Palau, Papua New Guinea, Paraguay, Qatar, Republic of Korea, Republic of Moldova, Rwanda, Saint Kitts and Nevis, Saint Vincent and the Grenadines, San Marino, Sao Tome and Principe, Saudi Arabia, Singapore, Slovenia, Solomon Islands, Suriname, Swaziland, Switzerland, Tajikistan, Thailand, Timor-Leste, Tonga, Trinidad and Tobago, Turkey, Turkmenistan, Tuvalu, United Arab Emirates, United Republic of Tanzania, United States of America, Vanuatu, Venezuela, Viet Nam.