

Post title **Chief of Section**
Organisational unit **Bioethics Section, Division of Ethics of Sciences and Technology, Social and Human Sciences Sector**
Duty station Paris, France
Grade P-5
Post number SHS-376

Closing date **15 December 2008**

Main responsibilities Under the authority of the ADG/SHS and the direct supervision of the Director of the Division of Ethics of Science and Technology, the incumbent shall:

- Plan, organize and carry out activities in the work plan of the section, collaborating and interacting with the professionals in the Division and in other Divisions of the Sector and with other sectors of UNESCO, as well as UNESCO Member-States and United Nations specialized agencies
- Develop, coordinate and carry out the implementation activities of the ethics programme, in particular focused on ethics education, assisting bioethics committees, promoting public debate, rotating conferences, ethics and legal databases.
- Plan and manage the monitoring of implementation of the Universal Declaration on the Human Genome and Human Rights, the International Declaration on Human Genetic Data, and the Universal Declaration on Bioethics and Human Rights, prepare presentations, participate at conferences on bioethics and biomedical law.
- Manage the relations of the Section with the International Bioethics Committee (IBC) and Intergovernmental Bioethics Committee (IGBC).
- Manage the relations of the Section with the U.N. Interagency Committee on Bioethics.
- Build partnership with public and private institutions, in accordance with the rules and ethical principles of UNESCO and establish relations with outside sponsors for extra budgetary support to execute activities to the relevant field of ethics of science and technology.
- Supervise the work of the professional and other staff under supervision.

- Profile**
- Advanced University degree (preferably at PhD level) in Law or Philosophy with emphasis on bioethics.
 - Substantive knowledge and publication record in the field of bioethics and biomedical law would be an asset.
 - At least 10 to 15 years of progressively responsible relevant experience, of which preferably 5-7 years acquired at the international level, in the field of bioethics, including research and teaching at the university level.
 - Five (5) years of experience in policy making, participation in the work of ethics committees, and in drafting legislation and recommendations.
 - Proven experience in developing bioethics related policies/strategies.
 - Experience in working with and developing networks and partnerships for international cooperation.
 - Strong managerial and team leader skills. Good inter-personal skills.
 - Good IT skills.
 - Excellent knowledge of English or French and good knowledge of the other language.

Conditions of employment UNESCO's salaries are calculated in US dollars. They consist of a basic salary and a post adjustment which reflects the cost of living in a particular duty station and exchange rates. For this post, the annual remuneration in local currency will start from around €94,900 (€88,100 if without dependants), exempt from income tax. In addition, UNESCO offers an attractive benefits package including 30 days annual vacation, home travel, education grant for dependent children, pension plan and medical insurance. The initial appointment, which is for two years, includes a probationary period of 12 months, and is renewable, subject to satisfactory service. Worldwide mobility is required as staff members have to serve in other duty stations according to UNESCO's job rotation policy. UNESCO is a non-smoking Organization.

How to apply When applying for UNESCO vacancies, please only use the online recruitment system at www.unesco.org/employment. Candidates without access to the Internet may send a paper application by completing the official UNESCO CV form (available at Headquarters, UNESCO Offices, National Commissions in Member States, or any office of a United Nations Resident Representative) in English or French to Chief, HRM/RCR, UNESCO, 7 place de Fontenoy, 75352 Paris 07 SP, France, before the closing date, quoting the post number: **SHS-376**.

UNESCO does not charge a fee at any stage of the recruitment process. If you have any questions concerning persons or companies claiming to be recruiting on behalf of UNESCO and requesting payment of a fee, please contact: Recrutweb@unesco.org.

UNESCO is committed to gender equality in its programming and to gender parity within the Secretariat. Therefore, women candidates are strongly encouraged to apply, as well as nationals from non- and under-represented Member States.

Non- or under-represented Member States as of September 2008 (please check at www.unesco.org/employment for the latest situation): Andorra, Angola, Antigua and Barbuda, Armenia, Austria, Azerbaijan, Bahamas, Bahrain, Belize, Bolivia, Botswana, Brunei Darussalam, Cape Verde, Central African Republic, Chad, Chile, China, Colombia, Comoros, Cook Islands, Djibouti, Dominica, Dominican Republic, El Salvador, Equatorial Guinea, Estonia, Fiji, Gabon, Ghana, Grenada, Guatemala, Guinea-Bissau, Guyana, Haiti, Honduras, Hungary, Iceland, Indonesia, Iraq, Jamaica, Kazakhstan, Kiribati, Kuwait, Lesotho, Liberia, Libyan Arab Jamahiriya, Luxembourg, Malaysia, Maldives, Marshall Islands, Mauritania, Micronesia (Federated States of), Monaco, Montenegro, Myanmar, Namibia, Nauru, Niue, Norway, Oman, Palau, Papua New Guinea, Paraguay, Qatar, Republic of Korea, Republic of Moldova, Rwanda, Saint Kitts and Nevis, Saint Vincent and the Grenadines, San Marino, Sao Tome and Principe, Saudi Arabia, Singapore, Slovenia, Solomon Islands, Suriname, Swaziland, Switzerland, Tajikistan, Thailand, Timor-Leste, Tonga, Trinidad and Tobago, Turkey, Turkmenistan, Tuvalu, United Arab Emirates, United Republic of Tanzania, United States of America, Vanuatu, Venezuela, Viet Nam.