

# e-Intellectual Property Rights [eIPR]

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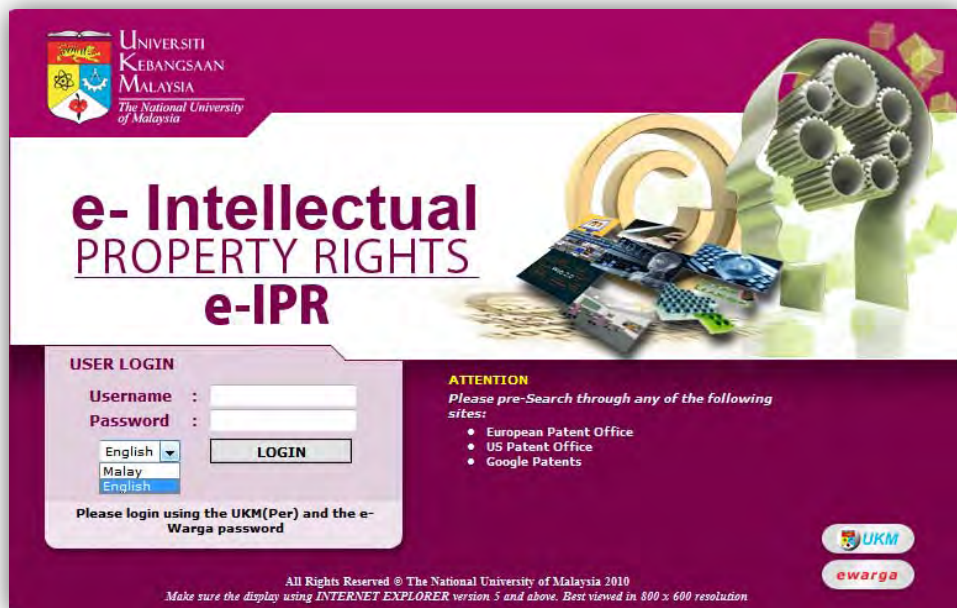
Permohonan Perlindungan Harta Intelek  
Panduan Pengguna

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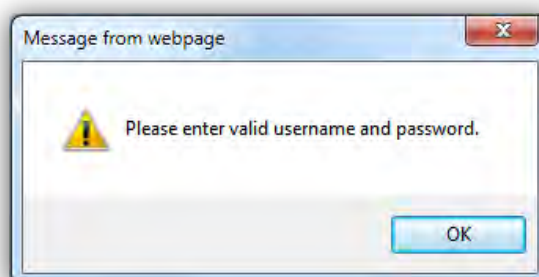
## 1.0 Log Masuk

1. Sila layari laman web [www.ukm.my/ipr](http://www.ukm.my/ipr)
2. Klik pilihan bahasa untuk menukar bahasa
  - Bahasa *default* bagi sistem ini adalah Bahasa Inggeris
3. Bagi kakitangan, masukkan UKMPer sebagai *Username* dan katalaluan seperti e-Warga
4. Bagi pelajar, masukkan No. Matrik sebagai *Username* dan katalaluan seperti SMP Web
5. Klik butang **LOGIN** untuk log masuk ke dalam sistem



Rajah 1.1 : Skrin Login Pengguna

- Jika pengguna memasukkan pengenalan dan katalaluan yang tidak sah, mesej ralat akan dipaparkan.



Rajah 1.2 : Mesej ralat pengenalan dan katalaluan tidak sah

- Sekiranya log masuk berjaya, skrin **LIST OF APPLICATIONS** akan dipaparkan



Rajah 1.3 : Skrin Senarai Permohonan yang Telah Dimohon

- *Senarai ini akan memaparkan semua permohonan Perlindungan Harta Intelek oleh pengguna tersebut*
- *Jika pengguna belum pernah memohon perlindungan harta intelek, sistem akan memaparkan mesej **No Records**.*

## 2.0 Permohonan Perlindungan

Pada menu pemohon, klik **Application > Intellectual Property Protection**

- Sistem akan memaparkan borang permohonan perlindungan harta intelek seperti **Rajah 2.0**

APPLICATION FOR DISCLOSURE OF INVENTION

BASIS INVENTOR DISCLOSURE OF INVENTION SPONSOR DISCLOSURE TO THE INDUSTRY SUPPORTING DOCUMENTS CHECK & SEND

\* Information MUST be filled

BASIC INFORMATION

Product Name/Title of Invention \*

Product Abstract \*

1000 characters left

Research Code \* --- Select --- ADD

Ownership \*  UKM  Jointly Own  Not Sure

Type of Protection Proposed \*  Copyright  Design  IC Layout Design  New Plant Variety  Patent  Trade Mark  Utility Innovation  Trade Secret  Not Sure

SAVE

Rajah 2.0 : Borang Permohonan

2.1. Maklumat Asas

1. Sila isi semua maklumat pada *tab* Asas
2. Setelah memilih **Research Code**, klik butang **Add** seperti **Rajah 2.1.1**

The screenshot shows the 'APPLICATION FOR DISCLOSURE OF INVENTION' form. The 'Research Code' dropdown menu is open, displaying a list of codes. The form includes fields for Product Name/Title of Invention, Product Abstract, Research Code, Ownership, and Type of Protection Proposed.

Rajah 2.1.1 : Pilihan *Research Code*

3. **Research Code** yang berjaya ditambah akan dipaparkan pada ruangan bawah pilihan **Research Code** beserta Tajuk Penyelidikan seperti **Rajah 2.1.2**

NO	Research Code	TITLE
1	UKM-TT-02-FRGS0002-2006	Mining Outliers For Deviation Detetdion In Text Using Rough Set Theory
2	UKM-TT-02-FRGS0005-2006	Genetic Fuzzy Agent-based Framework for Job Shop Scheduling in Manufacturing Industries

Rajah 2.1.2 : Tajuk Penyelidikan yang berjaya direkodkan

4. Setelah semua maklumat telah lengkap diisi, klik butang **Save**.
- Sistem akan memaparkan mesej berwarna **merah** jika maklumat yang wajib diisi tidak diisi seperti di **Rajah 2.1.3**

The screenshot displays a web form titled "APPLICATION FOR DISCLOSURE OF INVENTION". At the top, there is a navigation bar with tabs: BASIS, INVENTOR, DISCLOSURE OF INVENTION, SPONSOR, DISCLOSURE TO THE INDUSTRY, SUPPORTING DOCUMENTS, and CHECK & SEND. The "DISCLOSURE OF INVENTION" tab is active. Below the navigation bar, a red banner indicates "\* Information MUST be filled". The form is divided into several sections:

- BASIC INFORMATION**: A dark purple header.
- Product Name/Title of Invention \***: A text input field with a red error message: "\* Please enter product name/title of invention".
- Product Abstract \***: A large text area with a red error message: "\* Please enter product abstract". A character count "1000 characters left" is visible at the bottom right of the text area.
- Research Code \***: A dropdown menu showing "--- Select ---" and an "ADD" button. A red error message: "\* Please add research code" is present.
- Ownership \***: Radio buttons for "UKM", "Jointly Own", and "Not Sure". A red error message: "\* Please select ownership" is present.
- Type of Protection Proposed \***: A grid of checkboxes for "Copyright", "Design", "IC Layout Design", "New Plant Variety", "Patent", "Trade Mark", "Utility Innovation", "Trade Secret", and "Not Sure". A red error message: "\* Please select type of protection proposed" is present.

A "SAVE" button is located at the bottom center of the form.

Rajah 2.1.3 : Ralat maklumat Tidak Lengkap

5. No. Fail akan dipaparkan di atas *tabs* borang permohonan setelah Maklumat Asas BERJAYA DISIMPAN seperti **Rajah 2.1.4**

Rajah 2.1.4 : No. Fail Perlindungan

**Perhatian:**

- Pilihan *Research Code* adalah seperti yang didaftarkan dalam [Sistem Maklumat Penyelidikan Universiti](#).
- Sekiranya anda direkodkan sebagai Ketua Projek, Kod Penyelidikan akan disenaraikan.
- Hanya Ketua Projek sahaja dibenarkan membuat permohonan perlindungan mewakili kumpulan penyelidikan bagi rekacipta hasil penyelidikan.
- Sekiranya rekacipta bukan hasil penyelidikan, sila pilih **Unfunded**.
- Anda dibenarkan memasukkan beberapa *Research Code* yang berkaitan dengan rekacipta dengan mengulangi Langkah 2 di atas.
- Selagi maklumat **BASIS** tidak disimpan, maklumat-maklumat lain tidak boleh diisi (*disabled*).

## 2.2. Maklumat Organisasi Pemilik Bersama

**Perhatian:**

Tab ini hanya akan ada sekiranya *Ownership* pada maklumat Asas adalah **Jointly Own**

1. Klik **ADD** untuk menambah maklumat pada senarai **JOINT OWNER ORGANIZATION**

JOINT OWNER ORGANIZATION INFORMATION				
NO	ORGANIZATION NAME	ORGANIZATIONAL CATEGORY	EQUITY PERCENTAGE	DELETE
No Records				
				ADD

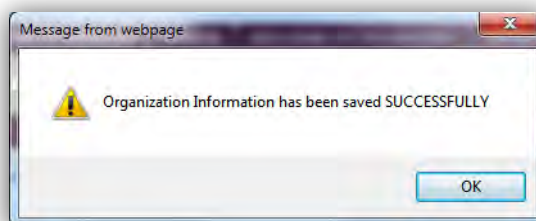
Rajah 2.3.1 : Maklumat Organisasi Pemilik Bersama



2. Ruang memasukkan maklumat **ORGANIZATION** akan dipaparkan

Rajah 2.3.2 : Kemasukan maklumat Organisasi Pemilik Bersama

3. Klik butang **SAVE** apabila maklumat wajib telah lengkap diisi.  
 ➤ Mesej BERJAYA akan dipaparkan




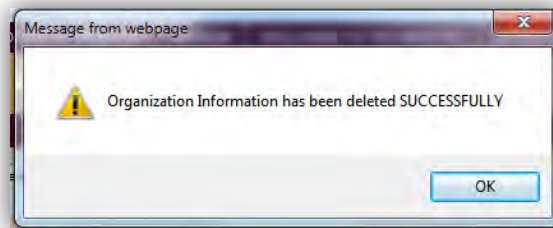
Rajah 2.3.3 : Borang Permohonan

- Maklumat yang telah berjaya disimpan akan dipaparkan pada senarai **JOINT OWNER ORGANIZATION**

NO	ORGANIZATION NAME	ORGANIZATIONAL CATEGORY	EQUITY PERCENTAGE	DELETE
1	Tech Sdn. Bhd.	SME - Small Medium Enterprise	100.00 %	<input checked="" type="checkbox"/>

Rajah 2.3.4 : Senarai organisasi yang telah disimpan

4. Klik ikon  pada senarai **JOINT OWNER ORGANIZATION** untuk menghapus rekod
  - Sistem akan memaparkan mesej jika rekod tersebut berjaya dihapuskan



Rajah 4.2.4 : Mesej BERJAYA hapus

### 2.3. Maklumat Perekacipta

**Perhatian:**

- Senarai Perekacipta yang dipaparkan bergantung kepada Kod Penyelidikan yang dimasukkan pada maklumat Asas.
- Rekod Perekacipta adalah seperti rekod penyelidikan bersama yang didaftarkan dalam Sistem Maklumat Penyelidikan Universiti.
- Rekacipta hasil Tanpa Biaya tidak akan dipaparkan senarai Perekacipta

#### A. Hasil Penyelidikan

1. Pengguna perlu memilih penyelidik bersama yang hanya terlibat dengan harta intelek sebagai perekacipta dengan klik pada petak sebelah kanan senarai seperti **Rajah 2.3.1**
2. Klik butang **SAVE** untuk mengemaskini maklumat **INVENTOR**

BASIS	ORGANIZATION	INVENTOR	DISCLOSURE OF INVENTION	SPONSOR	DISCLOSURE TO THE INDUSTRY	SUPPORTING DOCUMENTS	CHECK & SEND
<b>INVENTOR INFORMATION (taken from SMPU)</b>							
NO	UKM PER/MATRIK NUMBER/KP	NAME	ORGANIZATION	ROLE			
<b>UKM-OUP-ICT-35-176/2009</b>							
1	K002168	ABDUL RAZAK BIN HAMDAN	PUSAT PENGAJIAN SAINS KOMPUTER FAKULTI TEKNOLOGI & SAINS MAKLUMAT	Head of Cluster	<input checked="" type="checkbox"/>		
2	K004005	HALIMAH BT. HJ. BADIOZE ZAMAN	PUSAT PENGAJIAN TEKNOLOGI MAKLUMAT FAKULTI TEKNOLOGI & SAINS MAKLUMAT	Niche Chairman	<input type="checkbox"/>		
3	K006388	ISHAK BIN HASHIM	PUSAT PENGAJIAN SAINS MATEMATIK FAKULTI SAINS & TEKNOLOGI	Head of Group	<input type="checkbox"/>		
<b>UKM-OUP-NBT-30-154/2008</b>							
1	K002168	ABDUL RAZAK BIN HAMDAN	PUSAT PENGAJIAN SAINS KOMPUTER FAKULTI TEKNOLOGI & SAINS MAKLUMAT	Head of Cluster	<input checked="" type="checkbox"/>		
2	K002168	ABDUL RAZAK BIN HAMDAN	PUSAT PENGAJIAN SAINS KOMPUTER FAKULTI TEKNOLOGI & SAINS MAKLUMAT	Head of Group	<input checked="" type="checkbox"/>		
3	K004005	HALIMAH BT. HJ. BADIOZE ZAMAN	PUSAT PENGAJIAN TEKNOLOGI MAKLUMAT FAKULTI TEKNOLOGI & SAINS MAKLUMAT	Niche Chairman	<input type="checkbox"/>		
4	K004217	AHMAD MAHIR BIN RAZALI	PUSAT PENGAJIAN SAINS MATEMATIK FAKULTI SAINS & TEKNOLOGI	Member	<input type="checkbox"/>		
5	K005460	FAUZIAS BT. MAT NOR	UKM-GRADUATE SCHOOL OF BUSINESS UKM-GRADUATE SCHOOL OF BUSINESS	Member	<input type="checkbox"/>		
6	K007538	ZULAIHA BINTI HJ ALI OTHMAN	PUSAT PENGAJIAN SAINS KOMPUTER FAKULTI TEKNOLOGI & SAINS MAKLUMAT	Member	<input type="checkbox"/>		
7	K007915	MOHD JUZAIDDIN BIN AB AZIZ	PUSAT PENGAJIAN SAINS KOMPUTER FAKULTI TEKNOLOGI & SAINS MAKLUMAT	Member	<input type="checkbox"/>		
8	K007989	SUHAILA BINTI ZAINUDIN	PUSAT PENGAJIAN SAINS KOMPUTER FAKULTI TEKNOLOGI & SAINS MAKLUMAT	Member	<input type="checkbox"/>		
9	K008009	MASRI BINTI AYOB	PUSAT PENGAJIAN SAINS KOMPUTER FAKULTI TEKNOLOGI & SAINS MAKLUMAT	Member	<input type="checkbox"/>		
10	K008253	SALWANI BINTI ABDULLAH	PUSAT PENGAJIAN SAINS KOMPUTER FAKULTI TEKNOLOGI & SAINS MAKLUMAT	Member	<input type="checkbox"/>		
11	K010400	MOHD ZAKREE BIN AHMAD NAZRI	PUSAT PENGAJIAN SAINS KOMPUTER FAKULTI TEKNOLOGI & SAINS MAKLUMAT	Member	<input type="checkbox"/>		
12	K012357	AHMAD TAUFIK BIN JAMIL	JAB TEKNOLOGI MAKLUMAT, PPUKM HOSPITAL UNIVERSITI KEBANGSAAN MALAYSIA	Member	<input type="checkbox"/>		
13	K012964	AZURALIZA BINTI ABU BAKAR	PUSAT PENGAJIAN SAINS KOMPUTER FAKULTI TEKNOLOGI & SAINS MAKLUMAT	Member	<input type="checkbox"/>		
14	K014819	ZALINDA BINTI OTHMAN	PUSAT PENGAJIAN TEKNOLOGI MAKLUMAT FAKULTI TEKNOLOGI & SAINS MAKLUMAT	Member	<input type="checkbox"/>		
15	K014829	ROHIZAH BINTI ABD. RAHMAN	PEJ DEK FAK TEKNOLOGI & SAINS MAKLUMAT FAKULTI TEKNOLOGI & SAINS MAKLUMAT	Member	<input type="checkbox"/>		
16	K016064	AHMAD TARMIZI BIN ABDUL GHANI	PUSAT PENGAJIAN SAINS KOMPUTER FAKULTI TEKNOLOGI & SAINS MAKLUMAT	Member	<input type="checkbox"/>		
<b>UKM-OUP-TMK-2/2007</b>							
1	K002168	ABDUL RAZAK BIN HAMDAN	PUSAT PENGAJIAN SAINS KOMPUTER FAKULTI TEKNOLOGI & SAINS MAKLUMAT	Head of Cluster	<input checked="" type="checkbox"/>		
2	K005224	MOHD. SALMI BIN MD. NOORANI	PUSAT PENGAJIAN SAINS MATEMATIK FAKULTI SAINS & TEKNOLOGI	Head of Group	<input type="checkbox"/>		
3	K005539	KHAIRUDDIN BIN OMAR	PUSAT PENGAJIAN SAINS KOMPUTER FAKULTI TEKNOLOGI & SAINS MAKLUMAT	Head of Group	<input type="checkbox"/>		
4	K005585	SALINA ABDUL SAMAD	JAB KEJ ELEKTRIK, ELEKTRONIK & SISTEM FAKULTI KEJURUTERAAN & ALAM BINA	Head of Group	<input type="checkbox"/>		
5	K006388	ISHAK BIN HASHIM	PUSAT PENGAJIAN SAINS MATEMATIK FAKULTI SAINS & TEKNOLOGI	Head of Group	<input type="checkbox"/>		
<b>SAVE</b>							

Rajah 2.3.1 : Pilihan perekapipta dari senarai penyelidik bersama

## B. Tanpa Biaya

1. Klik butang **ADD** untuk tambah maklumat pada senarai perekapipta seperti **Rajah 2.3.2**

NO	UKM PER/MATRIK NUMBER/KP	NAME	INVENTOR CATEGORY	ROLE	DELETE
No Records					
<b>ADD</b>					

Rajah 2.3.2 : Maklumat Perekapipta

2. Ruang memasukkan maklumat *Inventor* akan dipaparkan seperti **Rajah 2.3.3**
3. Pilih kategori perekapipta sama ada Kakitangan UKM, Pelajar UKM atau Perekapipta Lain.

4. Bagi Kakitangan UKM dan Pelajar UKM, sila masukkan UKMPer atau No. Matrik untuk membuat carian dan klik butang **Search**.
5. Maklumat kakitangan atau pelajar akan dipaparkan seperti **Rajah 2.3.3**

NO	UKM PER/MATRIK NUMBER/KP	NAME	INVENTOR CATEGORY	ROLE	DELETE
No Records					
<input type="button" value="ADD"/>					
<b>* Information MUST be filled</b>					
<b>INVENTOR INFORMATION</b>					
<b>Inventor Category *</b>	<input checked="" type="radio"/> UKM Staff <input type="radio"/> UKM Student <input type="radio"/> Other Inventor				
<b>UKM Per *</b>	<input type="text" value="K016655"/>	<input type="button" value="SEARCH"/>			
<b>Name</b>	NOORAZREEN BINTI SALLEH				
<b>Post</b>	PEGAWAI TEKNOLOGI MAKLUMAT F41				
<b>Post Rank</b>	TETAP				
<b>Faculty/Institute/Centre /Department</b>	PUSAT TEKNOLOGI MAKLUMAT, CANSELORI				
<b>Phone Number</b>	<input type="text" value="0389216937"/>	<b>Fax</b>	<input type="text" value="-"/>		
<b>Role *</b>	<input type="radio"/> Head of Group <input type="radio"/> Member				
<input type="button" value="SAVE"/>					

Rajah 2.3.3 : Hasil carian Perekacipta

6. Pilih peranan perekacipta tersebut
7. Klik butang SAVE untuk simpan maklumat Perekacipta.
8. Maklumat perekacipta tersebut akan dipaparkan pada senarai.

## 2.4. Maklumat Pendedahan Rekapipta

Klik butang **SAVE** setelah lengkap mengisi maklumat pendedahan rekapipta

BASIS	ORGANIZATION	INVENTOR	DISCLOSURE OF INVENTION	SPONSOR	DISCLOSURE TO THE INDUSTRY	SUPPORTING DOCUMENTS	CHECK & SEND !!
<p><i>* Information MUST be filled</i></p> <p><b>DISCLOSURE OF INVENTION INFORMATION</b></p>							
<p><b>Development Status *</b></p>		<p><input type="radio"/> <b>Idea Generation</b></p> <ul style="list-style-type: none"> <li>Ideas for new products can be obtained from basic research using a SWOT analysis (Strengths, Weaknesses, Opportunities &amp; Threats), Market and consumer trends, company's R&amp;D department, competitors, focus groups, employees, salespeople, corporate spies, trade shows, or Ethnographic discovery methods (searching for user patterns and habits) may also be used to get an insight into new product lines or product features</li> </ul> <p><input type="radio"/> <b>Idea Screening</b></p> <ul style="list-style-type: none"> <li>The object is to eliminate unsound concepts prior to devoting resources to them</li> <li>The screeners must ask at least three questions                             <ul style="list-style-type: none"> <li>Will the customer in the target market benefit from the product?</li> <li>What is the size and growth forecasts of the market segment/target market?</li> <li>What is the current or expected competitive pressure for the product idea?</li> <li>What are the industry sales and market trends the product idea is based on?</li> <li>Is it technically feasible to manufacture the product?</li> <li>Will the product be profitable when manufactured and delivered to the customer at the target price?</li> </ul> </li> </ul> <p><input type="radio"/> <b>Concept Development and Testing</b></p> <ul style="list-style-type: none"> <li>Develop the marketing and engineering details                             <ul style="list-style-type: none"> <li>Who is the target market and who is the decision maker in the purchasing process?</li> <li>What product features must the product incorporate?</li> <li>What benefits will the product provide?</li> <li>How will consumers react to the product?</li> <li>How will the product be produced most cost effectively?</li> <li>Prove feasibility through virtual computer aided rendering, and rapid prototyping</li> <li>What will it cost to produce it?</li> </ul> </li> <li>Alfa or Lab Prototype. Testing the Concept by asking a sample of prospective customers what they think of the idea</li> </ul> <p><input type="radio"/> <b>Business Analysis (Business Plan)</b></p> <ul style="list-style-type: none"> <li>Estimate likely selling price based upon competition and customer feedback</li> <li>Estimate sales volume based upon size of market</li> <li>Estimate profitability and break even point</li> </ul> <p><input type="radio"/> <b>Beta, Working or Commercial Prototype</b></p> <ul style="list-style-type: none"> <li>Beta Testing and Market Testing</li> <li>Produce a physical prototype or mock-up</li> <li>Test the product (and its packaging) in typical usage situations</li> <li>Conduct focus group customer interviews or introduce at trade show</li> <li>Make adjustments where necessary</li> <li>Produce an initial run of the product and sell it in a test market area to determine customer acceptance</li> </ul> <p><input checked="" type="radio"/> <b>Technical Implementation</b></p> <ul style="list-style-type: none"> <li>New program initiation</li> </ul> <p><input type="radio"/> <b>Commercialization</b></p> <ul style="list-style-type: none"> <li>Launch the product</li> <li>Produce and place advertisements and other promotions</li> <li>Fill the distribution pipeline with product</li> <li>Critical path analysis is most useful at this stage</li> </ul>					
<p><b>Keyword(s) *</b></p>		<p>test</p>					
<p><b>Publications/Disclosure</b></p>		<p>1) Has the invention been described in specific details or in general way in a publication? Publication means disclosure which includes abstracts of talks, news stories, electronic media (e.g. the internet such as via a newsgroup or blog), as well as published scientific papers. Has invention been described orally at a meeting? Provide exact details of the event including dates and copies of any publications and presentations</p> <p>2) Has the invention been tested experimentally? Are experimental data available? Describe the data.</p>					
<p><b>SAVE</b></p>							

Rajah 2.4.1 : Maklumat Pendedahan Rekapipta

## 2.5. Maklumat Penaja

### **Perhatian:**

- Maklumat penaja adalah mengikut geran penyelidikan mengikut Kod Penyelidikan
- Rekacipta Tanpa Biaya tidak mempunyai rekod penaja.

BASIS	ORGANIZATION	INVENTOR	DISCLOSURE OF INVENTION	SPONSOR	DISCLOSURE TO THE INDUSTRY	SUPPORTING DOCUMENTS	CHECK & SEND
<b>SPONSOR INFORMATION (taken from SMPU)</b>							
NO	PROJECT CODE	TYPES OF FUNDS	TOTAL FUNDS PROVIDED	START DATE / END DATE			
1	UKM-OUP-ICT-35-176/2009	Dana Universiti Penyelidikan	RM 26,000.00	01 Jan 2009 - 28 Feb 2010			
2	UKM-OUP-NBT-30-154/2008	Dana Universiti Penyelidikan	RM 84,400.00	01 Jun 2008 - 31 Mar 2009			
3	UKM-OUP-TMK-2/2007	Dana Universiti Penyelidikan	RM 700,000.00	01 Aug 2007 - 30 Jun 2008			

Rajah 2.5.1 : Maklumat Penaja

## 2.6. Maklumat Pendedahan Kepada Industri

1. Klik **ADD** untuk menambah maklumat pada senarai **EXPOSURE TO THE INDUSTRY**

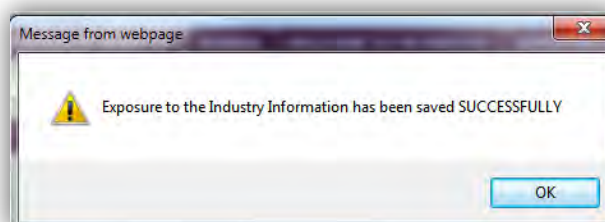
BASIS	ORGANIZATION	INVENTOR	DISCLOSURE OF INVENTION	SPONSOR	DISCLOSURE TO THE INDUSTRY	SUPPORTING DOCUMENTS	CHECK & SEND
<b>EXPOSURE TO THE INDUSTRY INFORMATION</b>							
NO	COMPANY NAME	OFFICER NAME	PHONE NUMBER	DELETE			
No Records							
							<b>ADD</b>

Rajah 2.6.1 : Borang Permohonan

2. Ruang untuk mengisi maklumat **EXPOSURE TO THE INDUSTRY** akan dipaparkan

Rajah 2.6.2 : Kemasukan maklumat Pendedahan Kepada Industri


3. Klik **SAVE** apabila maklumat yang wajib diisi telah diisi  
 ➤ Sistem akan memaparkan mesej jika maklumat tersebut berjaya disimpan



Rajah 2.6.3 : Mesej Berjaya simpan

- Sistem akan menyimpan maklumat tersebut dan akan dipaparkan pada senarai **EXPOSURE TO THE INDUSTRY**

Rajah 2.6.4 : Maklumat yang telah disimpan

4. Klik butang  untuk menghapus rekod pada senarai **EXPOSURE TO THE INDUSTRY**  
 ➤ Sistem akan memaparkan mesej jika rekod tersebut berjaya dihapuskan

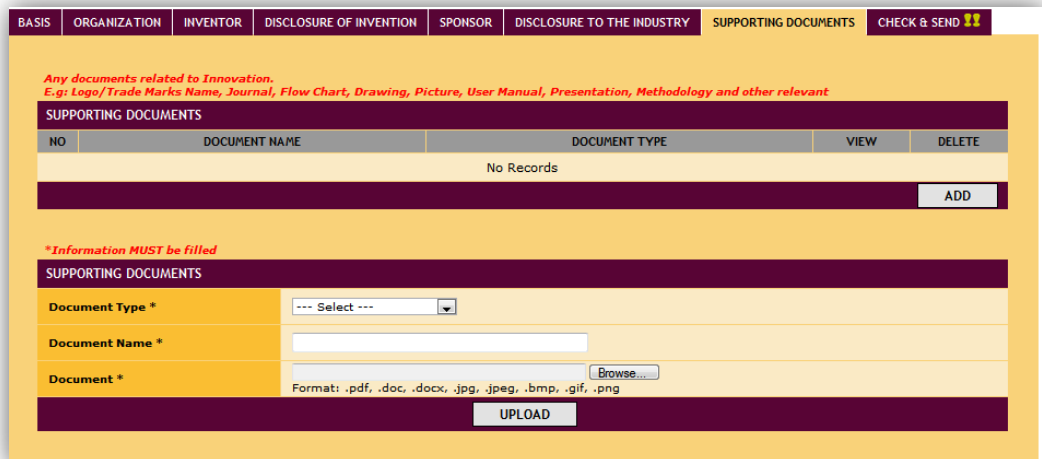
## 2.7. Dokumen Sokongan

1. Klik butang **ADD** untuk memuat naik dokumen pada senarai **SUPPORTING DOCUMENTS**



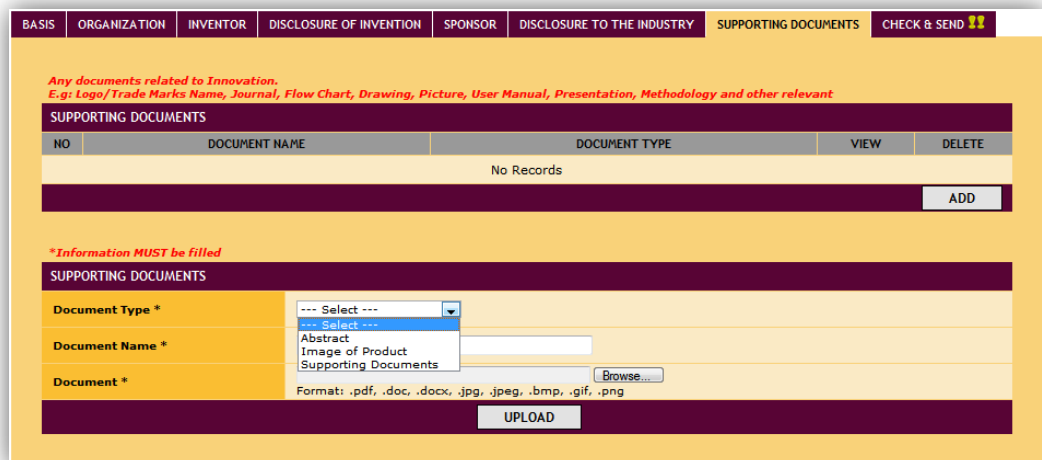
Rajah 2.7.1 : Senarai Dokumen Sokongan

2. Sistem akan memaparkan skrin untuk memuat naik dokumen pada senarai **SUPPORTING DOCUMENTS**



Rajah 2.7.2 : Muat naik dokumen sokongan

3. Pilih jenis dokumen yang akan dimuat naik



Rajah 2.7.3 : Pilihan jenis dokumen sokongan



4. Klik **Browse** untuk memilih fail dokumen yang akan diupload
5. Klik **UPLOAD** untuk memuat naik dokumen pada senarai **SUPPORTING DOCUMENTS**

Any documents related to Innovation.  
E.g: Logo/Trade Marks Name, Journal, Flow Chart, Drawing, Picture, User Manual, Presentation, Methodology and other relevant

**SUPPORTING DOCUMENTS**

NO	DOCUMENT NAME	DOCUMENT TYPE	VIEW	DELETE
No Records				

**ADD**

*\*Information MUST be filled*

**SUPPORTING DOCUMENTS**

Document Type \*

Document Name \*

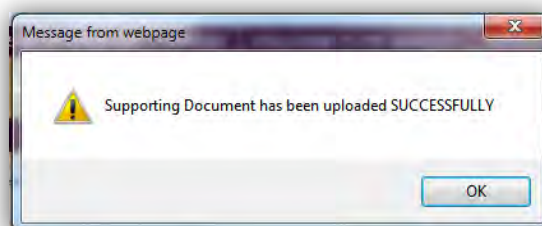
Document \*

Format: .pdf, .doc, .docx, .jpg, .jpeg, .bmp, .gif, .png

**UPLOAD**

Rajah 2.7.4 : Dokumen sokongan yang telah dipilih untuk muatnaik

- Sistem akan memaparkan mesej jika dokumen berjaya dimuat naik



Rajah 2.7.5 : Mesej berjaya muatnaik

6. Fail dokumen akan dimuat naik dan akan dipaparkan pada senarai **SUPPORTING DOCUMENTS**

Any documents related to Innovation.  
E.g: Logo/Trade Marks Name, Journal, Flow Chart, Drawing, Picture, User Manual, Presentation, Methodology and other relevant

**SUPPORTING DOCUMENTS**

NO	DOCUMENT NAME	DOCUMENT TYPE	VIEW	DELETE
1	Agreement	Supporting Documents		

**ADD**

Rajah 2.7.6 : Dokumen yang telah dimuatnaik

## 2.8. Semak dan Hantar Permohonan

**Perhatian:**

- Butang *Send The Application Form* akan *disabled* (tidak aktif) sekiranya maklumat wajib tidak diisi lengkap.
- Sila lengkapkan semula ruang yang berlabel **merah**
- Setelah semua maklumat wajin telah diisi lengkap, butang *Send The Application Form* akan aktif (*enabled*)

BASIS	ORGANIZATION	INVENTOR	DISCLOSURE OF INVENTION	SPONSOR	DISCLOSURE TO THE INDUSTRY	SUPPORTING DOCUMENTS	CHECK & SEND												
SEND THE APPLICATION FORM																			
** Please complete the red section **																			
<b>File Number</b>	UKM1.42/91/6/459																		
<b>Product Name/Title of Invention *</b>	test																		
<b>Product Abstract *</b>	Refer Attachment (if any)																		
<b>Research Code *</b>	<table border="1"> <thead> <tr> <th>NO</th> <th>Research Code</th> <th>TITLE</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>UKM-OUP-ICT-35-176/2009</td> <td></td> </tr> <tr> <td>3</td> <td>UKM-OUP-NBT-30-154/2008</td> <td></td> </tr> <tr> <td>4</td> <td>UKM-OUP-TMK-2/2007</td> <td></td> </tr> </tbody> </table>							NO	Research Code	TITLE	2	UKM-OUP-ICT-35-176/2009		3	UKM-OUP-NBT-30-154/2008		4	UKM-OUP-TMK-2/2007	
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NO	ORGANIZATION NAME	ORGANIZATIONAL CATEGORY	EQUITY PERCENTAGE																
No Records																			
<b>Type of Protection Proposed *</b>	<input checked="" type="checkbox"/> Copyright <input checked="" type="checkbox"/> Design <input checked="" type="checkbox"/> IC Layout Design <input checked="" type="checkbox"/> New Plant Variety <input checked="" type="checkbox"/> Patent <input checked="" type="checkbox"/> Trade Mark <input checked="" type="checkbox"/> Utility Innovation																		
<b>Development Status *</b>																			
<b>Keyword(s) *</b>																			

Rajah 2.8.1 : Contoh borang permohonan yang Tidak Lengkap

1. Klik butang **SEND THE APPLICATION FORM** untuk menghantar permohonan perlindungan harta intelek ini

BASIS
ORGANIZATION
INVENTOR
DISCLOSURE OF INVENTION
SPONSOR
DISCLOSURE TO THE INDUSTRY
SUPPORTING DOCUMENTS
CHECK & SEND

SEND THE APPLICATION FORM

<b>File Number</b>	UKM1.42/91/6/459												
<b>Product Name/Title of Invention *</b>	test												
<b>Product Abstract *</b>	Refer Attachment (if any)												
<b>Research Code *</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #cccccc;"> <th style="width: 5%;">NO</th> <th style="width: 60%;">Research Code</th> <th style="width: 35%;">TITLE</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>UKM-OUP-ICT-35-176/2009</td> <td></td> </tr> <tr> <td>3</td> <td>UKM-OUP-NBT-30-154/2008</td> <td></td> </tr> <tr> <td>4</td> <td>UKM-OUP-TMK-2/2007</td> <td></td> </tr> </tbody> </table>	NO	Research Code	TITLE	2	UKM-OUP-ICT-35-176/2009		3	UKM-OUP-NBT-30-154/2008		4	UKM-OUP-TMK-2/2007	
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<b>Development Status *</b>	<b>Technical Implementation</b> <ul style="list-style-type: none"> <li>• New program initiation</li> </ul>												
<b>Keyword(s) *</b>	test												


Rajah 2.8.2 : Contoh Borang Permohonan yang Lengkap Diisi


2. Permohonan yang telah dihantar akan disenaraikan pada **List of Applications**

### 3.0 Semakan dan Kemaskini Permohonan

**Perhatian:**

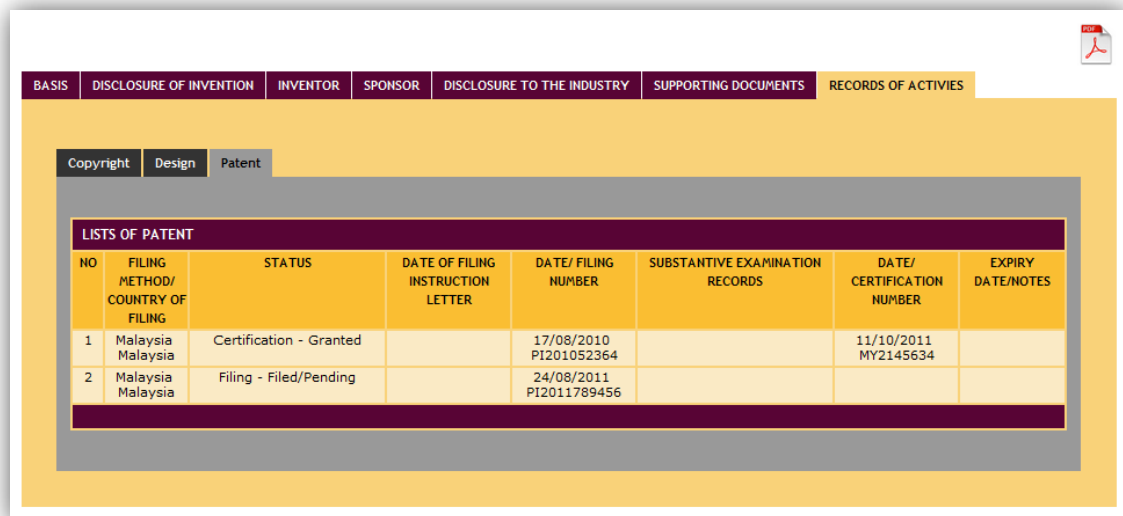
- Kemaskini Permohonan hanyalah bagi borang permohonan yang berstatus *Application – Fill Up Form* sahaja
- Semua borang yang telah dihantar tidak boleh dikemaskini semula

1. Untuk membuat semakan permohonan, sila klik menu **Review > Application of Intellectual Property Protection**.
2. Semua permohonan yang telah dihantar ATAU sedang diisi akan dipaparkan pada **List of Applications**.
3. No. Fail yang mempunyai ikon  bermaksud memerlukan tindakan lanjut oleh pemohon. Permohonan tersebut masih belum dihantar.

LIST OF APPLICATIONS					
NO	FILE NUMBER	DATE OF APPLICATION	PRODUCT/TITLE OF INVENTION	APPLIED PROTECTION	STATUS
1	UKM1.42/91/6/459 	30/03/2011	test 3	<input checked="" type="checkbox"/> Copyright <input checked="" type="checkbox"/> Design <input checked="" type="checkbox"/> IC Layout Design <input checked="" type="checkbox"/> New Plant Variety <input checked="" type="checkbox"/> Patent <input checked="" type="checkbox"/> Trade Mark <input checked="" type="checkbox"/> Utility Innovation	<b>Application</b> (Fill-Up Form)
2	UKM1.42/91/6/409	11/02/2011	test 2	<input checked="" type="checkbox"/> Copyright <input checked="" type="checkbox"/> Patent	<b>Application</b> (Form Submission)
3	UKM1.42/91/6/403	11/05/2008	test 1	<input checked="" type="checkbox"/> Copyright <input checked="" type="checkbox"/> Design	<b>Certification</b>


Rajah 3.0.1 : Senarai Permohonan oleh Pemohon

4. Klik pada nombor senarai untuk melihat maklumat borang yang sedang diproses atau untuk sambung mengisi borang yang belum lengkap.



NO	FILING METHOD/COUNTRY OF FILING	STATUS	DATE OF FILING INSTRUCTION LETTER	DATE/FILING NUMBER	SUBSTANTIVE EXAMINATION RECORDS	DATE/CERTIFICATION NUMBER	EXPIRY DATE/NOTES
1	Malaysia Malaysia	Certification - Granted		17/08/2010 PI201052364		11/10/2011 MY2145634	
2	Malaysia Malaysia	Filing - Filed/Pending		24/08/2011 PI2011789456			

Rajah 3.0.2 : Rekod Aktiviti Pensijilan

5. Untuk mencetak borang permohonan, sila klik ikon  pada bahagian atas sebelah kanan skrin. Fail format pdf akan dijana. Sila pastikan perisian Adobe Acrobat Reader dipasang di komputer anda.